

# SOLVING SAFETY ON SITE

## Comprehensive Daily Safety Checklist (AU Standards)

PROJECT / SITE	DATE	SUPERVISOR
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### 1. Site Access & Perimeter

- Boundary fencing is secure, upright, and free of gaps.
- All gates are locked after hours and controlled during the day.
- Safety signage (PPE, Authorized Entry Only) visible from all approaches.
- Pedestrian walkways are clearly separated from mobile plant traffic.

### 2. Pre-Start & PPE Compliance

- Toolbox talk/Pre-start briefing signed off by all attendees.
- High-vis clothing, safety boots, and hard hats are clean and in good repair.
- Sun safety (SPF 50+, wide brims) available for outdoor work.
- All workers have completed site-specific inductions.

### 3. Work Environment & Housekeeping

- Access paths, stairs, and ladders are free of obstructions and slip hazards.
- Lighting levels are adequate for current tasks (esp. indoors/underground).
- Materials are stacked neatly and not exceeding safe height limits.
- Rubbish bins are emptied regularly and no loose debris is blowing.

### 4. Electrical, Tools & Plant

- All portable electrical equipment has current Test & Tag (green/blue for AU).
- Power leads are suspended on stands or insulated hooks off the ground.
- Plant daily logbooks (forklifts, EWP, excavators) are completed.
- Fire extinguishers/suppression systems on plant are fully charged.

### 5. High-Risk Work (Heights/Excavation)

- Scaffold handrails, mid-rails, and toe-boards are fully installed.
- Excavations are shored, battered, or fenced off to prevent falls.
- Spotters are in place for all plant operations near people or powerlines.
- Ladders are industrial-rated, set at 4:1 ratio, and tied off.

### 6. Emergency & Hazardous Goods

- Safety Data Sheets (SDS) are accessible for all chemicals on site.
- Spill kits are stocked and positioned near chemical storage areas.
- First aid kits are easily accessible and fully stocked (not expired).
- Emergency exit paths are clearly marked and totally unobstructed.

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SITE SUPERVISOR SIGNATURE

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HEALTH & SAFETY REP SIGNATURE